



# NCO Academy-Hawaii

## Army Career Tracker (ACT) Community



This pamphlet provides instructions for gaining access to the NCO Academy Hawaii ACT Community page. The community page is designed for use by future students, current students, schools NCO's, sponsors, and graduates of the NCO Academy Hawaii.

- Provides access to the most current Student Guide, Packing List, and other information required for Soldiers scheduled to attend BLC. In addition, schools NCO's and sponsors can view upcoming key events and course info.
- Provides Soldiers scheduled to attend BLC access to the student guide.
- Provides a collaborative environment for current students to explore leadership ideas, theories, doctrine and student resources.
- Provides BLC graduates access to leadership and training resources as well as a forum to collaborate with their peers, BLC cadre, and senior leaders. Gives them the ability to reach back to the school house when they need to.



1. Log onto AKO. On the right hand side, click on “Army Career Tracker/Structured Self-Development Status” link to access your ACT Page. Or use the following to go straight to the ACT: <https://actnow.army.mil/>

**Slick Deals**

**Inside AKO**

**Career Opportunities**

**AKO ARMY KNOWLEDGE ONLINE**  
Site of the Week  
785th MP  
BN Home

Visit the site of the week archive page.

- [Army Doctrine Update](#)
- [Think AKO is Complicated? The Hunt Can Help](#)
- [Prove Your AKO Mettle](#)
- [Resetting AKO Passwords Without Help Desk Assistance](#)
- [Conferences and Seminars](#)
- [Special Event Announcements](#)
- [Training and Professional Development Announcements](#)
- [AKO Announcement Request Procedure](#)

Show All | Show Read | Show Expired

Announcements | **AKO News** | AKO Select Links | AKOstats

**For information you access via AKO (Army sites, pages, files, etc.), do you save URLs within the portal (i.e., in the Favorites) or in the browser?**

\* Answer

AKO favorites

Browser bookmarks/favorites

Both, depending on the link

I don't save URLs

**Vote** | **View Results**

My DEERS  
My Training  
My Leader Development  
**Army Career Tracker/Structured Self Development Status**  
Army Career Tracker Information

**Army Links**

DA Photo  
IPPS-A  
MyArmyBenefits: DS Logon  
MyPay  
EES: Evaluation Entry System  
Official Military Personnel File (OMPF / iPerms / AMHRR)  
Center for the Army Profession and Ethic (CAPE)  
ADPAAS - Army Disaster Personnel Accountability and Assessment System  
Assignment Satisfaction Key  
Enlisted Personnel Management Directorate (EPMD)  
My ERB: Enlisted Record Brief  
Army Publications  
DTS  
CAC Reference Center

**Toolbox**

Manage My Groups  
Edit My Favorites  
Edit Notification Settings  
Create a Site  
Create a Page  
View My Profile  
Upload File

This information system is approved for UNCLASSIFIED//FOUO data

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## 2. Once Logged-In to ACT Homepage, Click on Option 3, "CONNECT WITH YOUR PROPONENT & PEERS THROUGH ACT COMMUNITIES".

https://actnow.army.mil/wps/myportal/act/home/home/!ut/p/z1/04\_Sj9CPykssy0xPLMnMz0vM

ACT Homepage

# CareerTracker

BRIAN COLLINS

HOME

- ACT HOMEPAGE
- WHITE PAGES (PEOPLE SEARCH)

TRACK

PLAN

LEAD & MANAGE

COMMUNITIES

SPONSORSHIP

SPONSORSHIP (TPU)

SPONSORSHIP HELP

LOG OUT

### MSG COLLINS, ARE YOU TRACKING? LET'S GET YOU STARTED...

- 1 PLAN YOUR CAREER WITH THE PROFESSIONAL DEVELOPMENT MODEL** **GO**  
*Go to the Professional Development Model (PDM) page to track your next career steps*
- 2 CREATE & UPDATE YOUR IDP** **GO**  
*Create your Individual Development Plan (IDP) and review it with your Leader*
- 3 CONNECT WITH YOUR PROPONENT & PEERS THROUGH ACT COMMUNITIES** **GO**  
*Don't miss the latest from your Proponent and peers*



### 3. Go to “Select a Category dropdown, and select “Other Communities”

**CareerTracker** LOG OUT

**BRIAN COLLINS**

- HOME
- TRACK
- PLAN
- LEAD & MANAGE
- COMMUNITIES

**SELECT A COMMUNITY TO VIEW**  
*Please use the dropdown menus to select a Community page to view. First, select a category (Enlisted, Officer, DA Civilian, etc). Second, select a specific page to view (CMF25, Branch 12, CP32, etc). You will then be navigated directly to the Community page in ACT Connections. Once on the Community page, you can navigate back to ACT by clicking the yellow button in the top left corner of the page titled "Back to ACT Portal".*

**SELECT A CATEGORY**

- ENLISTED
- OFFICER
- WARRANT OFFICER
- CIVILIAN
- ARNG
- USAR
- NOMINATIVE SERGEANTS MAJOR PROGRAM OFFICE (NSPO)
- OTHER COMMUNITIES**



## 4. Next, go to the “Select a Page dropdown”, and select “NCO Academies”

**CareerTracker** LOG OUT

BRIAN COLLINS

- HOME
- TRACK
- PLAN
- LEAD & MANAGE
- COMMUNITIES

**SELECT A COMMUNITY TO VIEW**  
*Please use the dropdown menus to select a Community page to view. First, select a category (Enlisted, Officer, DA Civilian, etc). Second, select a specific page to view (CMF25, Branch 12, CP32, etc). You will then be navigated directly to the Community page in ACT Connections. Once on the Community page, you can navigate back to ACT by clicking the yellow button in the top left corner of the page titled "Back to ACT Portal".*

**OTHER COMMUNITIES**

- SELECT A PAGE**
- NCO PROFESSIONAL DEVELOPMENT SYSTEM
- MENTORING
- TASP
- TRANSITION
- NCO ACADEMIES**
- INSTRUCTOR





5. On the NCO Academies Communities Page, Click on “Join this Community”, in the upper right hand corner. Once you join, a green box pop-up in the middle of the page telling you that you have joined this community. You must join the NCO Academies Community in order to get full access to the Hawaii NCOA page.

The screenshot shows the CareerTracker website interface. At the top, there's a navigation bar with 'ACT Connections', 'Home', 'Profiles', 'Communities', and 'Apps'. Below this is a search bar with 'This Community' selected. The main content area is titled 'NCO Academies' and features a large heading: 'Welcome to the NCO Academy Communities One Army School System'. Below the heading, there are three sub-sections: 'Active Duty NCO Academies', 'Army Reserve NCO Academies', and 'Army National Guard NCO Academies'. A red box highlights the 'This Community' dropdown menu, and a red arrow points to it. The page also includes an 'Overview' sidebar on the left, 'Important Bookmarks' on the right, and a 'Members' section at the bottom right. The footer shows the time as 3:01 PM on 3/7/2019.





6. After you join the NCO Academies Community, scroll down until you reach the “Subcommunities”. Locate the MCOE/Hawaii NCOA page and click on that subcommunity page.

ACT Connections Home Profiles Communities Apps

Wikis This Wiki Search

NCO Academies

Following Actions Community Actions

NCO Academies

These people have unsaved drafts of this page:  
April 4, 2018 at 12:29 PM by LARRY JARRETT

You are in: NCO Academies Community > NCO Academies Wiki > NCO Academies (AC)

NCO Academies (AC)

38 Like | Updated Monday at 6:09 AM by MATTHEW DINE | Tags: None Add tags

Edit Page Actions

- Overview
- Recent Updates
- Status Updates
- Members
- TRADOC Regulation 600-21
- Faculty Development and Recognition Program
- NCOPDS Message
- TC 7-22.7 The Noncommissioned Officer Guide
- NCO 2020 Strategy
- Basic Leader Course (BLC) Library
- Master Leader Course (MLC) Library
- Instructor Guide
- Commandant's Training Council (CTC)
- AUSA Conference Briefs
- Bookmarks
- Media Gallery
- Events






7. Once you get to the MCOE/NCOA Hawaii Communities Page, Click on “Join this Community”, in the upper right hand corner. Once you join, you will have a green box pop-up in the middle of the page telling you that you have joined this community. You will now have access to the files and forums and are part of Hawaii NCOA.

The screenshot shows the CareerTracker website interface. At the top, there is a navigation bar with options like "ACT Connections", "Home", "Profiles", "Communities", and "Apps". A yellow button labeled "<< BACK TO ACT PORTAL" is visible. The "Communities" section is active, displaying the "SGT William R. Jecelin Noncommissioned Officer Academy Hawaii" page. A red box highlights the "This Community" dropdown menu, and a red arrow points to it. The page content includes a community description, a list of members, and a media gallery. The bottom of the page shows a Windows taskbar with the time 2:51 PM and date 3/7/2019.





# BLC Student Academic Library

The Student Academic Library provides access to non-sensitive, releasable BLC course media. Current students can access this information during class, or after class for study. In addition, prior BLC graduates may access this site to prepare their Soldiers for attendance.

The screenshot shows a web browser window displaying the BLC Student Academic Library. The browser's address bar shows a URL from a community page. The page header includes a navigation menu with options like 'ACT Connections', 'Home', 'Profiles', 'Communities', and 'Apps'. A 'CareerTracker' logo is visible in the top right. Below the header, the page title is 'Communities' and the current community is 'Hawaii NCOA'. The main content area is titled 'Library' and features a sidebar with 'NCO Academies' and 'Hawaii NCOA' sections. The library content includes a list of files with details such as file names, creation/updated dates, and download counts. The files listed are:

- BLC CMP v 2 Dated 8 February 2017.pdf**: Created July 30, 2017, 4 downloads.
- StudentGuide.pdf**: Updated July 22, 2017, 6 downloads.
- IT Requirements for Attending BLC.docx**: Created July 18, 2017, 4 downloads.
- BLC POI 20 AUG 2014.pdf**: Created July 18, 2017, 4 downloads.

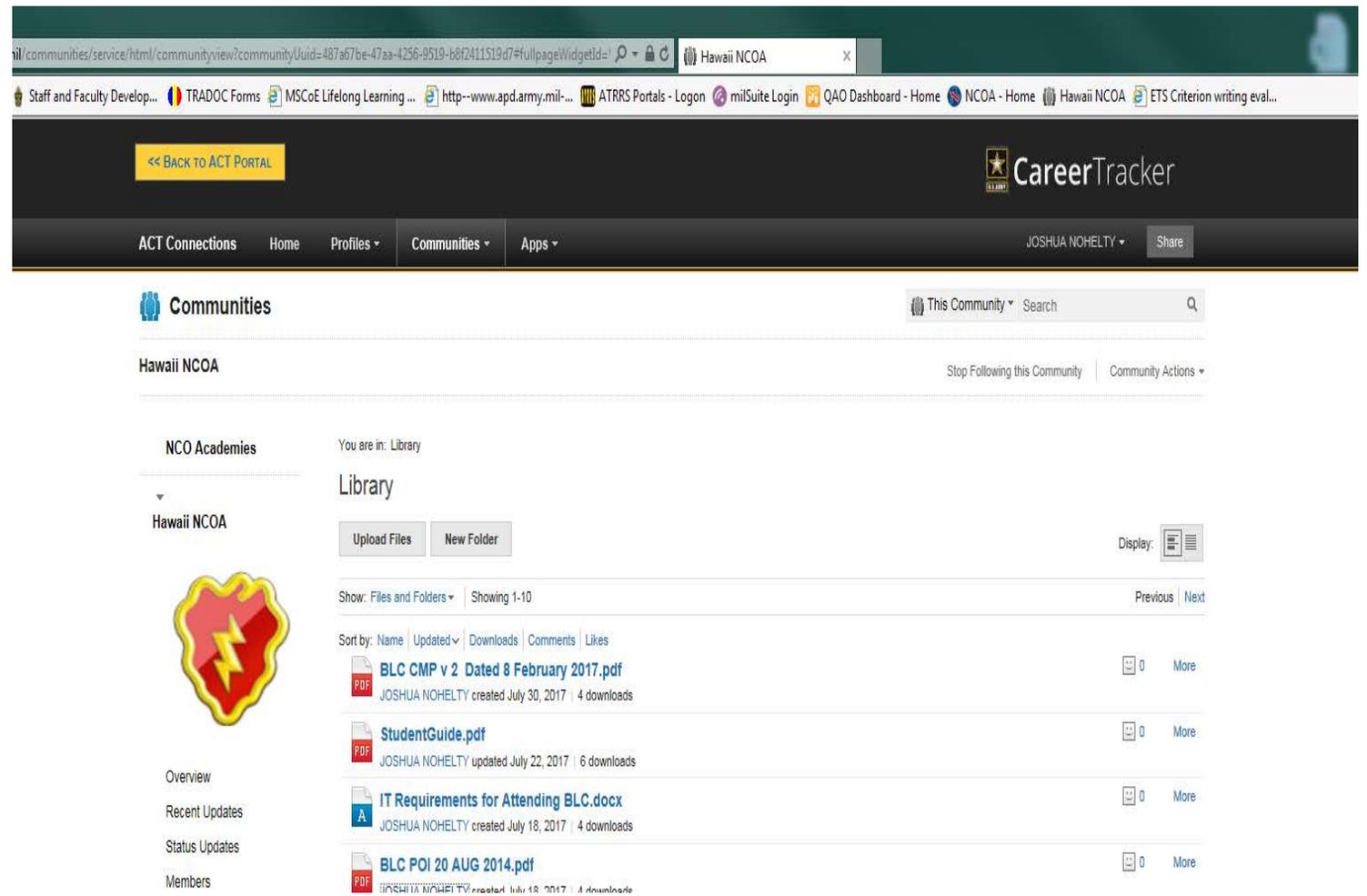


# Information Library

The Information Library includes information for students who are scheduled to attend BLC. Schools NCO's and Sponsors can also benefit from access to this Information.

1. Student Guide- One stop shop for course attendance. The student packet is contained in this book. It covers prerequisites, expectations, graduation requirements, and other critical information.

2. Other items include approved class dates by fiscal year, a stand alone packing list, the most current Unit Pre-Execution Checklist, and other example documents used for enrollment.



The screenshot shows the CareerTracker web application interface. At the top, there is a navigation bar with a yellow button labeled '<< BACK TO ACT PORTAL' and the 'CareerTracker' logo. Below this is a dark navigation menu with options like 'ACT Connections', 'Home', 'Profiles', 'Communities', and 'Apps'. The main content area is titled 'Communities' and shows the 'Hawaii NCOA' community. On the left, there is a sidebar with a red and yellow lightning bolt icon and a list of items: 'Overview', 'Recent Updates', 'Status Updates', and 'Members'. The main area displays a 'Library' section with options to 'Upload Files' and 'New Folder'. It shows a list of documents with details such as 'BLC CMP v 2 Dated 8 February 2017.pdf', 'StudentGuide.pdf', 'IT Requirements for Attending BLC.docx', and 'BLC POI 20 AUG 2014.pdf'. Each document entry includes the creator's name, date, and download count.





# Bookmarks

The Bookmarks page provides current and prior students links to military web based resources referenced during the course in one easy to find and access place. Bookmarks will be added and updated as required to provide current and prior students the ability to link into the vast Army network of information.

ACT Connections Home Profiles Communities Apps JOSHUA NOHELTLY Share

Communities This Community Search

Hawaii NCOA Stop Following this Community Community Actions

NCO Academies

Hawaii NCOA

Bookmarks

Community members can contribute bookmarks to Web sites of interest to the group. Community members can flag important bookmarks so that they stand out.

Add Bookmark

1-4 of 4 Page 1

[25th Infantry Division Facebook Page](#) More  
JOSHUA NOHELTLY Jul 18 Tags: No tags

[NCO Academy Hawaii Facebook Page](#) More  
JOSHUA NOHELTLY Jul 18 Tags: No tags

[U.S. Army Garrison Hawaii](#) More  
JOSHUA NOHELTLY Jul 18 Tags: No tags

[NCO Academy Hawaii Home page](#) More  
JOSHUA NOHELTLY Jul 18 Tags: No tags

1-4 of 4

Feed for these Bookmarks





# EVENTS

The Events page provides unit chains of command, sponsors, and schools NCO's the ability to see upcoming important events during a BLC Course. Tests, Evaluations, competitions, etc. You can view as a list or as calendar.

The screenshot shows the 'Events' page for the Hawaii NCOA community. The calendar view for September 2017 displays several events:

- 03:00PM BLC Class 009-17** on Thursday, August 31.
- 06:00AM Day 1 BLC Class** and **09:00AM Day 1 IFSC Class** on Friday, September 1.
- 08:00AM IFSC Class 010-17** on Thursday, September 7.
- 09:00AM Day 1 IFSC Class** on Wednesday, September 20.

The screenshot shows the 'Events' page for the Hawaii NCOA community in list view. The events listed are:

- BLC Class 009-17 Graduation**: Aug 31 at 3:00 PM - 4:00 PM. Created by JOSHUA NOHELTLY. Updated on Aug 22. Location: Schofield Barracks, Weyand Field.
- Day 1 BLC Class 010-17**: Sep 6 at 6:00 AM - 5:00 PM. Created by JOSHUA NOHELTLY. Updated on Today 1:43 PM. Location: BLDG. 6055 East Range Rd.
- Day 1 IFSC Class 010-17**: Sep 6 at 9:00 AM - 5:00 PM. Created by JOSHUA NOHELTLY. Updated on Today 1:43 PM. Location: BLDG. 6055 East Range Rd. room 306.
- IFSC Class 010-17 Graduation**: Sep 15 at 8:00 AM - 5:00 PM. Created by JOSHUA NOHELTLY. Created on Aug 22.
- Day 1 IFSC Class 010-17**: Sep 20 at 9:00 AM - 5:00 PM. Created by JOSHUA NOHELTLY. Updated on Today 1:44 PM. Location: BLDG 6055 East Range Rd. room 306.
- IFSC Class 010-17 Graduation**: Sep 25 at 9:00 AM - 3:00 PM. Created by JOSHUA NOHELTLY. Created on Aug 22.
- BLC Class 010-17 Graduation**: Oct 5 at 3:00 PM - 4:00 PM. Created by JOSHUA NOHELTLY. Updated on Aug 22. Location: Schofield Barracks, Weyand Field.



# Community development

- It is the intent of the NCO Academy-Hawaii Command and Staff to continuously improve the content of the academy community as we learn what works and what is most beneficial to our community. As the platform itself improves and provides additional features, we will work to enhance our ability to provide information, improve collaboration between our local NCO Corps, and manage knowledge important to the NCOA-H community abroad.

